


NOTICE


The 4th meeting of Internal Quality Assurance Cell (AY 2023-24) has been scheduled on Monday, 03/06/2024, at 03.00 pm. All the members of IQAC are hereby informed to attend the same without fail.
Venue: Conference Room, A wing.

Agenda of the meeting:

1. To confirm the minutes of previous meeting conducted on 26/03/2024
2. To inform about the inclusion of Benchmark Quality Parameters in PBAS
3. To inform about Self-financed FDP to be conducted on UHV-I (July 2024)
4. To finalize the detail plan for Pre-Session Academic Audit (AY 2024-25)
5. Non-usage of mobile for teachers during teaching (TH & PR)
6. Any other point with the permission of chair


Coordinator, IQAC

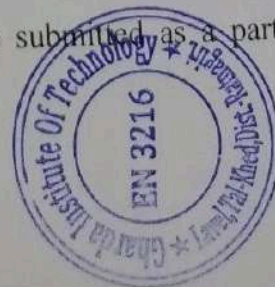



Chairman, IQAC
21/5/24

Minute of the Meeting

4th Meeting of Internal Quality Assurance Cell (IQAC) has been conducted on 03 June 2024. The following are the minutes of the meeting:

1. The minutes of the previous meeting (26 March 2024) have been read and noted that, few academic points were not completed. So separate notification for the completion is sent to Dean (Academics) and Dean (R&D) to complete it within given time.
2. The Benchmark Quality Parameters were included in PBAS.
3. The information about the AICTE Approved Self-financed FDP to be conducted on UHV-I at the institute during 1 to 3 July 2024 is conveyed by IQAC Coordinator.
4. It is decided that the Pre-session audit (ODD Semester, AY 2024-25) will be conducted on 5 and 6 July 2024.
5. It has been decided that mobile phones shall be used by teachers and non-teaching staff for active learning sessions (TH & PR) and strictly prohibited to use for other personal purposes.
6. It is suggested to conduct GIT Culture Awareness Programme for students to make them aware about the discipline and academic activities. It shall be conducted on the first day of start of semester.
7. Parents Meet to be arranged before the commencement of next semester and regular intimation calls to be done by all departments with parents for the attendance of students:
1st intimation: 20 June 2024
2nd intimation: 30 June 2024
8. 1st review of Project (BE) shall be completed within the first week of commencement of 7th (ODD) Semester.
9. The potential opportunities for experiential learning and project based learning at HPTC, Bai Ratan Gharda hospital, Gharda Agro tech center, College campus, GCL or in nearby vicinity etc. will be identified by each department through respective HODs and faculty members.
10. Exhaustive list to be prepared for experiential learning and project based learning by each department and faculty and suitable opportunities will be submitted as a part of Teaching -



Learning plan by every teacher/faculty. It should be reflected in weekly/monthly planning. Pre-Session audit will be conducted to ensure its inclusion in planning.

- The resource person from Industry is identified by department teachers.
- For every activity, learning outcome should be clearly specified.
- SOP shall be prepared in this regard.

11. A Faculty development Program on "Finding the Leader in you" as suggested by Trustee member Dhananjaya Sahiba is to be conducted during non teaching period in college during AY 2024-25.

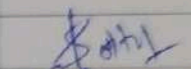
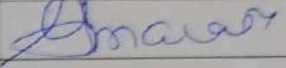
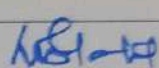
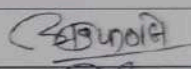
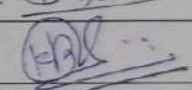

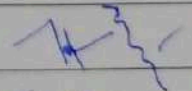
The meeting is concluded by IQAC Coordinator with vote of thanks.

Chairman, IQAC

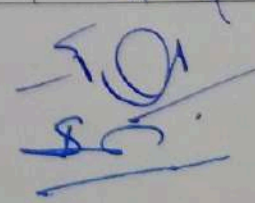


Meeting of Internal Quality Assurance Cell (IQAC)

Date: 03/06/2024

Sr. No.	Name of the Member	Designation	Representation	Signature
1	Dr. Pramod B Patil	Chairman	Head of Institute	
2	Dr. A. B. Marathe	Member	Management Representative	
3	Prof. S C Munghate	Member	Registrar (General Administration)	
4	Dr. M S Satpute	Member	Representative of Senior Teacher	
5	Dr. S K Patil	Member	Representative of Teacher	
6	Dr S P Tekade	Member	Representative of Teacher	
7	Prof. A V Phanse	Member	Representative of Teacher	
8	Prof. K M Gajmal	Member	Representative of Teacher	
9	Prof. S.S. Mehe S.S. Tathare	Member	Training & Placement Officer	
10	Mr. Ashok Patil	Member	Employer & Industrialist	
11	Mr. Kisan Chavan	Member	Stakeholder (Parent)	
12	Mr. Sadanand Kulkarni	Member	Local Society Member	
13	Mr. Aniket Auti	Member	Alumni	
14	Mr. Aditya Bhoje	Member	Student Representative (Male)	
15	Miss. Durva Pandit	Member	Student Representative (Female)	
16	Dr. Nitin Kolekar	Member-Secretary	IQAC Coordinator	

S. H. Gharekar Dean (Academic)
 S. J. Kulkarni Dean (R&D)





Action Taken Report of the IQAC Meeting conducted on 03/06/2024

Sr. No.	Head	To Be Presented By
1	To identify NPTEL courses; this shall be promoted among students in line with NEP 2020 to earn credit	Completed
2	To place a box in each classroom for students' academic doubts occurred during everyday lectures. Students/Class Representative will collect all the doubts and shall put in the box. Every evening it will be opened by respective HODs and suggestions will be notified to respective teacher. Immediate action shall be taken by teacher and reported to HOD	Completed
3	To prepare Booklet format for the fundamental concepts in each course within department with an objective of placement based on students' technical knowledge. This initiative is based on the feedback received from the recruiters/companies	In Process
4	To prepare & submit Examination Question Papers along with Model Answers for the examination summer 2022 onwards for each subject before the end of the current session/semester to Library for students' reference	Prepared and submission to the library is in process
5	To prepare Rubric Based Activity Evaluation Sheet for lab activity and/or term work for each subject. Further; Teacher should display the lab performance evaluation score of each student based on the rubric identified and to be verified by students with their signatures	Completed
6	To prepare the list of areas (in campus and out of campus) to visit by different students for experiential learning purposes and to update the Problem Bank on continuous basis. Accordingly plan to be prepared at department level and should be submitted immediately	In process
7	To update the Problem Bank on continuous basis. Accordingly plan to be prepared at department level and to be submitted immediately	In process
8	Prof. K. M. Gajmal is deputed to initiate Center of Excellence on Augmented Reality in the college with immediate effect. Prof. K. M. Gajmal is informed to submit the proposal for the same to Dean R&D	Submitted



9	Quality Parameters along with their evaluation sheet is implemented with the effect from academic year 2024-25 and onwards for the submission of PBAS form. Promotion through CAS/direct recruitment process will be based on benchmarks	Implemented from AY 2024-25
10	Self Financed FDP on UHV to be conducted at GIT	Conducted successfully
11	Pre-Session Audit to be conducted	Conducted Successfully
12	GIT Culture Awareness Program at the beginning of Semester (FE)	Will be conducted as per schedule in August
13	Parents Meet & Intimation to all students & Parents about the beginning of semester (SE, TE & BE)	Conducted
14	Experiential Learning activity identification at department level	In process
15	A Faculty development Program on "Finding the Leader in you"	Will be conducted during no-teaching days in AY 2024-25



[Signature]
Chairman IQAC


NOTICE

The meeting of Internal Quality Assurance Cell (IQAC) has been scheduled on Tuesday, 26/03/2024, at 03.00 pm. All the members of IQAC are hereby informed to attend the same without fail.


Venue: Conference Room, A wing.

Agenda of the meeting:

1. To confirm the minutes of meeting conducted on 18 January 2024
2. To brief about the status of AQAR 2022-23
3. Information about the Career Advancement Scheme (CAS) for the duration ending 2023
4. Information about the activities conducted in the college: Synergy, Sports, and Celebration of Shivaji Maharaj Jayanti etc.
5. Information about the Placement of students for the batch 20223-24
6. Extending the Library Hours in the College
7. Information about the Status of Academic Monitoring for ODD Semester (2023-24) and Monthly Review of January & February 2024
8. Any other point with the permission of chair


Coordinator, IQAC




Chairman, IQAC

Minute of the Meeting

3rd Meeting of Internal Quality Assurance Cell (IQAC) has been conducted on 26 March 2024. The following are the minutes of the meeting:

1. The minutes of the previous meeting (17 Jan 2024) have been read and confirmed.
2. The list of important/demanding NPTEL courses (dept wise) shall be prepared by respective HODs and those courses shall be promoted into the students for better certification in view of NEP for earning the credits.
3. Academic Monitoring: It will be conducted on bimonthly by the committee of three officials i.e. Dean (Academics), Dean (R&D) and IQAC Coordinator. The monthly reports will be submitted to the Principal within first week of every month during academics.
4. It is suggested to place a box in each classroom for students' academic doubts occurred during everyday lectures. Students/Class Representative will collect all the doubts and shall put in the box. Every evening it will be opened by respective HODs and suggestions will be notified to respective teacher. Immediate action shall be taken by teacher and reported to HOD.
5. Continuous Assessment for laboratory course should be rubric based, transparency and students acknowledgement to be maintained. Students should know the marks given to their lab performance and other internal assessment credentials.
6. Every subject teacher should prepare the rubrics for their respective term work credentials. Students should be well aware of these activity wise rubrics. CO and PO Attainment Calculations (IA only) of current semester will be prepared by all teachers and will be monitored by HOD and Monitoring committee.
7. Different levels of rubrics should be used as per the year of students (i.e. level 4.5 for FE, 5 for SE, 5.5 for TE and 6 for Final year students) reference of UGC Exam Reforms can be taken for the same.
8. Dean R&D should prepare the list of the areas (in campus and out of campus) to visit by different students for experiential learning purposes and to update the Problem Bank on continuous basis. Accordingly plan to be prepared at department level; the review of the same will be conducted in next meeting.

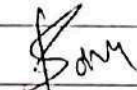
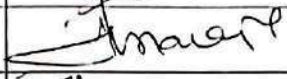
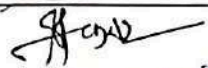
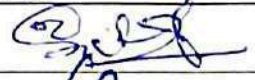
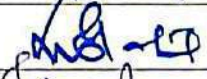
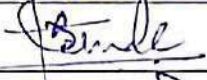
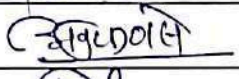

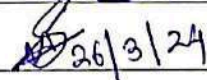
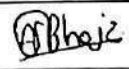
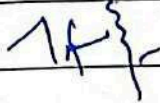
9. GIT specific parameters (Annexure 1) are to be added in PBAS form and to be linked with CAS, and should be circulated to all staff, CAS process for AY 2022-23 and AY 2023-24 will be initiated in June 2024. CAS processes should be completed within three months from the date of an announcement.
10. CAS process to be implemented for the teachers appointed at institute level with the same parameters. The experience in GIT only will be considered for the same.
11. Fundamental concepts in each course to be prepared by the respective teacher, to be compiled by HOD in booklet formats to be shared to students for the improvement in students' technical knowledge as per placement point of view.
12. For improvement in placement; department level meeting with students, HOD, staff and TPO should be arranged and to discuss necessary points accordingly. Plan to be prepared by TPO.
13. In Library following things to be availed for students' usage: Old Exam Question Papers with Model Answers (course wise).
14. It is requested by Prof. K. M. Gajmal that the activity for Center of Excellence shall be initiated on "Augmented Reality" in Computer Engineering Department.
15. Sustainable Development Center (Shaswat) shall be established at Civil Department to organize and conduct various activities.

The meeting is concluded with the vote of thanks expressed by the IQAC Coordinator.


Chairman, IQAC
4/4/24

Meeting of Internal Quality Assurance Cell (IQAC)

Date: 26/03/2024

Sr. No.	Name of the Member	Designation	Representation	Signature
1	Dr. Pramod B Patil	Chairman	Head of Institute	
2	Dr. A. B. Marathe	Member	Management Representative	
3	Prof. S C Munghate	Member	Registrar (General Administration)	
4	Dr. M S Satpute	Member	Representative of Senior Teacher	
5	Dr. S K Patil	Member	Representative of Teacher	
6	Dr S P Tekade	Member	Representative of Teacher	
7	Prof. A V Phanse	Member	Representative of Teacher	
8	Prof. K M Gajmal	Member	Representative of Teacher	
9	Prof. S S Methe	Member	Training & Placement Officer	 26/3/24
10	Mr. Ashok Patil	Member	Employer & Industrialist	
11	Mr. Kisan Chavan	Member	Stakeholder (Parent)	
12	Mr. Sadanand Kulkarni	Member	Local Society Member	
13	Mr. Aniket Auti	Member	Alumni	
14	Mr. Aditya Bhoje	Member	Student Representative (Male)	
15	Miss. Durva Pandit	Member	Student Representative (Female)	
16	Dr. Nitin Kolekar	Member	IQAC Coordinator	

CIR. No.24/Jan-Dec. 2024

2th April 2024

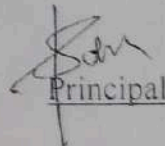
CIRCULAR

Following is the extract of few points resolved in the College Development Committee and Internal Quality Assurance Cell meetings regarding following task needs to be monitored for operational continuously for completion through the mentioned identified authorities.


Sr. No.	Particulars	Completed	
		Through	By
1.	<p>1. To identify NPTEL courses: Courses shall be promoted among students in line with NEP 2020 to earn credits.</p> <p>2. To place a box in each classroom for students' academic doubts occurred during everyday lectures. Students/Class Representative will collect all the doubts and shall put in the box. Every evening it will be opened by respective HODs and suggestions will be notified to respective teacher. Immediate action shall be taken by teacher and reported to HOD.</p> <p>3. To prepare <u>Booklet format</u> for the fundamental concepts in each course within department with an objective of placement based on students' technical knowledge. This initiative is based on the feedback received from the recruiters/companies.</p> <p>4. To prepare and submit the <u>University Examination Question Papers</u> along with <u>Model/Answers</u> for the examination summer 2022 onwards for each subject before the end of the current session/semester to Library for student reference.</p>	Dean (Academic)	HoD
2.	<p>1. To prepare <u>Rubric Based Activity Evaluation Sheet</u> for laboratory activity and/or term work for each subject. Further, Teacher should display the lab performance evaluation score of each student based on the rubric identified and submit it to department after verification by students with their</p>	Dean (Academic)	HoD

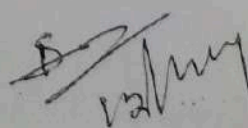
	signatures.		
	2. Quality Parameters along with their evaluation sheet is implemented with the effect from academic year 2024-25 and onwards for the submission of PBAS form. Promotions through CAS/Direct will be based on benchmark.		
3.	1. To prepare the list of areas (in campus and out of campus) to visit by different branch students for experiential learning purposes 2. Update the Problem Bank on continuous basis. Accordingly plan to be prepared at department level and should be submitted immediately.	Dean R&D	HoD
4.	Prof K M Gajmal is deputed to initiate Center of Excellence on "Augmented Reality" in the college with immediate effect. Prof K M Gajmal is informed to prepare the proposal for the same and expedite under the guidance of Dean (R&D).	Dean R&D	HoD(CE & AIML) and Prof. K. M. Gajmal

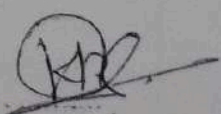
Both the Deans and Prof K M Gajmal are informed to prepare Action Taken report on above mentioned points and present it in next IQAC convened in the month of May/June 2024.


Principal



Dean (Academic) → 
15/6/2024

Dean (R&D) → 
12/6/24


Prof. K.M. Gajmal → 

Reports to be presented during the IQAC Meeting to be conducted on 03/06/2024
 (As per the minutes of IQAC Meeting (26/03/2024) & CIR.NO.24/Jan-Dec. 2024)

Sr. No.	Head	To Be Presented By
1	To identify NPTEL courses; this shall be promoted among students in line with NEP 2020 to earn credit	
2	To place a box in each classroom for students' academic doubts occurred during everyday lectures. Students/Class Representative will collect all the doubts and shall put in the box. Every evening it will be opened by respective HODs and suggestions will be notified to respective teacher. Immediate action shall be taken by teacher and reported to HOD	
3	To prepare Booklet format for the fundamental concepts in each course within department with an objective of placement based on students' technical knowledge. This initiative is based on the feedback received from the recruiters/companies	Dean (Academics)
4	To prepare & submit Examination Question Papers along with Model Answers for the examination summer 2022 onwards for each subject before the end of the current session/semester to Library for students' reference	
5	To prepare Rubric Based Activity Evaluation Sheet for lab activity and/or term work for each subject. Further; Teacher should display the lab performance evaluation score of each student based on the rubric identified and to be verified by students with their signatures	
6	To prepare the list of areas (in campus and out of campus) to visit by different students for experiential learning purposes and to update the Problem Bank on continuous basis. Accordingly plan to be prepared at department level and should be submitted immediately	Dean (R&D)
7	To update the Problem Bank on continuous basis. Accordingly plan to be prepared at department level and to be submitted immediately	

8	Prof. K. M. Gajmal is deputed to initiate Center of Excellence on Augmented Reality in the college with immediate effect. Prof. K. M. Gajmal is informed to submit the proposal for the same to Dean R&D	Prof. K. M. Gajmal
9	Quality Parameters along with their evaluation sheet is implemented with the effect from academic year 2024-25 and onwards for the submission of PBAS form. Promotion through CAS/direct recruitment process will be based on benchmarks	IQAC Coordinator




 Chairman IQAC
 24/5/24

NOTICE

The meeting of Internal Quality Assurance Cell (IQAC) has been scheduled on Wednesday, 17/01/2024, at 02.00 pm. All the members of IQAC are hereby informed to attend the same without fail.

Venue: Conference Room, A wing.

Agenda of the meeting:

1. To confirm the minutes of meeting conducted on 22 July 2023
2. To brief about the status of AQAR 2022-23
3. To brief about the contents filled for NIRF 2024
4. To inform about the progress in NPTEL Certification 2023-24 (Teachers & students)
5. Any other point with the permission of chair


Coordinator, IQAC
Chairman, IQAC**PRINCIPAL**
GHARDA INSTITUTE OF TECHNOLOGY
A/P. Lavel, Tal. Khed, Dist. Ratnagiri.
Pin 415 708, Maharashtra State

Date: 18/01/2024

Minutes of the IQAC Meeting


The 2nd meeting of Internal Quality Assurance Cell (AY 2023-24) conducted on 16/01/2024 at 2 pm.

Following points were discussed in the meeting:

1. The minutes of the previous meeting (July 2023) have been read and confirmed.
2. IQAC Coordinator informed about the status of The Annual Quality Assurance Report (AQAR) of the AY 2022-23. 29 February is the last date of submission. It has decided to submit the AQAR before 31 January 2024.
3. IQAC Coordinator briefed about the data filled in NIRF 2024. Discussion on Research Projects (Sponsored & Funding) and IPR was taken place. It can be carried out in collaboration with IIT/NITs professors. It is suggested to arrange the workshop on IPR and Patent registration processes.
4. It is decided that Quality parameters with benchmarks will be decided and shared by IQAC and accordingly targets will be decided.
5. IQAC Coordinator briefed about the NPTEL certification completed by staff and students in ODD Semester AY 2023-24. It is decided to develop Mentor-Mentee culture at departmental level for the promotion of NPTEL certification in the EVEN semester. SOP of the same will be provided by MOOC committee. Training and Placement Cell will be involved to short list certain NPTEL courses accordingly.
6. It is decided to felicitate the faculty members and students who received recognition/award by NPTEL for their remarkable performance. Students will be appealed and motivated at department level for their active participation in SWAYM-NPTEL and NSDC Sector Skill Council courses.
7. Department-Parents Connect: It is decided to share the CCTV screenshot on respective parents' whatsapp group. The meeting with defaulter students should be conducted, their parents' meets to be conducted. SE and TE students to be focussed much.
8. As per the suggestion, Girls' Common Room to be replaced to new place.
9. To promote the Sports Culture; the facility to sports will be provided in the evening (5 pm to 7 pm on daily basis. University Participants of various sports events should participate at institute's sports events.

10. It is decided to maintain and present NBA 54 Formats by respective HoDs on monthly basis (or as per requirement).
11. It is decided to increase students' involvement in academic processes; hence it is suggested to have departmental meetings with students accordingly.
12. It is suggested to provide Aptitude Training to T&P coordinators and via them students will be trained. Faculty members will be included in T&P cell at least for 3 years. Training to be given to students (SE: 1 hr, TE: 2 hrs& BE: 3 hrs) on weekly basis.
13. Internet (LAN) to be provided at hostels for better usage of online resources/ learning through MOOC. It is suggested to repair the Wi-Fi line at hostel premise.

The meeting is concluded with the expression of vote of thanks by IQAC Coordinator.


Chairman, IQAC

PRINCIPAL
GHARDA INSTITUTE OF TECHNOLOGY
A.P. Level, Tal. Khed, Dist. Ratnagiri,
Pin 415 708, Maharashtra State



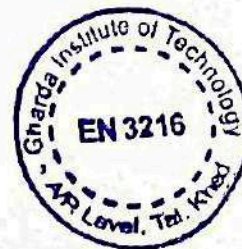
Meeting of Internal Quality Assurance Cell (IQAC)

Date: 16/01/2024

Sr. No.	Name of the Member	Designation	Representation	Signature
1	Dr. Pramod B Patil	Chairman	Head of Institute	
2	Dr. A. B. Marathe	Member	Management Representative	
3	Prof. S C Munghate	Member	Registrar (General Administration)	
4	Dr. M S Satpute	Member	Representative of Senior Teacher	
5	Dr. S K Patil	Member	Representative of Teacher	
6	Dr S P Tekade	Member	Representative of Teacher	
7	Prof. A V Phanse	Member	Representative of Teacher	
8	Prof. K M Gajmal	Member	Representative of Teacher	
9	Prof. S S Methé	Member	Training & Placement Officer	
10	Mr. Ashok Patil	Member	Employer & Industrialist	
11	Mr. Kisan Chavan	Member	Stakeholder (Parent)	
12	Mr. Sadanand Kulkarni	Member	Local Society Member	
13	Mr. Aniket Auti	Member	Alumni	
14	Mr. Aditya Bhoje	Member	Student Representative (Male)	
15	Miss. Durva Pandit	Member	Student Representative (Female)	
16	Dr. Nitin Kolekar	Member	IQAC Coordinator	

Action Taken Report of the IQAC Meeting conducted on 16/01/2024

Sr. No.	Head	Status
1	Annual Quality Assurance Report	In Process
2	NPTEL Registration & Mentor-Mentee at dept. (SE, TE, BE)	Completed
3	NPTEL Certificate Distribution (July – December 2023)	Scheduled on 27 March 2024
4	Quality Parameters with benchmark	Drafted
5	Department-Parent Connect / Meetings with Defaulter Students/Parents	Completed
6	Girls' Common Room (Change in location)	Shifted at new place
7	Promotion of Sports/Gym Culture (5 pm to 7 pm)	Gym for girls (5.30 to 6.30 pm), sports in evening is started
8	Aptitude Training to T&P Coordinators to be given	Will be arranged in Non-teaching days (May-June) by T&P department
9	Internet (LAN) to provided at hostel	Completed



Sonu
Chairman IQAC

Date: 18 July 2023

NOTICE



The Meeting of Internal Quality Assurance Cell (IQAC) has been scheduled on Saturday, 22 July 2023, at 3.30 PM. All the respected members are informed hereby to attend the same without fail.

Venue: Seminar Hall, B-Wing

Agenda of the Meeting has been attached herewith.

AGENDA

Sr No	Points to discuss	Responsibility
1	To confirm the minutes of Previous Meeting dtd. 27 March 2023	IQAC Coordinator will take review of previous IQAC meeting.
2	Result Analysis & measurements taken for the improvement (Last Semester UA+IA)	Respective HODs (Action taken for previous result)
3	Placement Activities (AY 23-24)	Strategic planning from respective HODs
4	Direct Second Year Admission Review	Strategic plan from Respective HODs
5	Status of PhD pursuing faculty	Respective HODs
6	IQAC revisit	IQAC Coordinator (Change in student representation & NAAC Criteria Coordinators)
7	Review of Periodical reports (Annual, Monthly, Semester wise 2022-23)	Respective HODs
8	Requirement of new Teaching Staff	Respective HODs (For dept. CSE & FY Maths with justification)
9	FE Induction Policy	FE HOD will present FE Induction policy & approval
10	Scholarships for University Toppers	Provision for Scholarship for University topper students
11	Any other point/s with the kind permission of chair	


Coordinator (IQAC)**CO-ORDINATOR**
Internal Quality Assurance Cell (IQAC)
Gharda Institute of Technology, Lavel
Chairman (IQAC)**PRINCIPAL**
GHARDA INSTITUTE OF TECHNOLOGY
A/P, Lavel, Tal. Khed, Dist. Ratnagiri
Pin 415 708, Maharashtra State


Minutes of the Meeting

1st meeting (AY 2023-24) of the Internal Quality Assurance Cell has been held on 22nd July 2023 in Seminar Hall at 3.30 PM. Following points were discussed as per the points on agenda dated 18th July 2023.

1. **Confirmation of the Minutes of Previous Meeting:** IQAC coordinator welcomed all the members and preceded the meeting with confirmation of minutes of the meeting held on 27th March 2023. IQAC confirmed the same.
 - a. Formation of HR policy – HR policy has been prepared & shall be circulated once it is approved.
 - b. Sessional & University Result Analysis – It was suggested to prepare benchmarking for every subject result considering last five year results. Further it is suggested that Exam gazettes should be provided by exam section in excel format for result analysis purpose at department level.
 - c. Internship policy – Internship policy is finalized as per AICTE norms.
 - d. FE Induction Policy – Induction policy is finalized as per AICTE norms.
 - e. Consultancy & Testing Policy – Policy is final & approved from Governing Body.
 - f. Review of EDUTECH Cell –
 - i. Attendance Monitoring – Existing system dept wise will be continued.
 - ii. QR Code & Virtual Lab tour – Dept wise QR code will be displayed at the earliest. 360⁰ photographs will be updated in virtual tour.
 - iii. It is suggested that continues Training on ICT tools along with subscribed software/tools are needed for teaching & learning.
 - g. Scrapping of E Waste – Scrapping process completed. Scrap will be moved in next few days.
 - h. Dead Stock Audit – Store officer shall submit the report within one month.




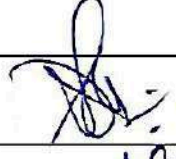

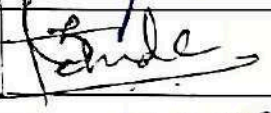
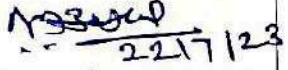


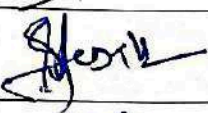

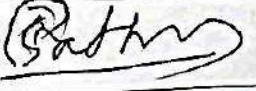
- i. ESTEEM Cell – NASCOM registrations are going on. All HODs (as applicable) shall make registration of students on priority.
2. **Result Analysis & measures taken for the improvement:**
 - a. For the students who missed First or Second sessional exam for any reason, a combine (First & Second) sessional exam will be conducted at the term end.
3. **Placement activities:** Field identification for the students will be done at the start of the second year by making career counseling at each department.
4. **Status of PhD pursuing faculty:** All Faculties shall be motivated to complete the PhD.
5. **IQAC Revisit:** As per norms, IQAC committee shall be constituted.
6. **Requirement of new Teaching Staff:** As per requirement & with justification from HOD new Teaching & Non Teaching staff will be appointed.
7. **FE Induction Policy:** First Year Induction policy is finalized as per AICTE/Mumbai University norms.
8. **Scholarships for University Toppers:** The benchmarks for providing scholarship shall be on the basis of average results of topper students in every branch in college during the last three years (excluding online university examination results during COVID period) & other conditions should be completed.
9. **Points/Suggestions by IQAC members:**
 - a. NAAC committee SWOC report & Criteria wise marking shall be shared to all staff for their departmental improvement accordingly.
 - b. Pending increments shall be released. DA raise shall be given.
 - c. Saraswat bank access for faculty & students shall be made from inside campus.
 - d. Leave policies shall be as per the University norms for staff.


Chairman, IQAC



IQAC Meeting

Date : 22.07.2023

Sr No	Name of Staff	Designation	Signature
1	Dr. P. B. Patil	Chairman	
2	Mr. Satish Shenoy	Management Representative	
3	Dr. V. V. Karjinni	Expert Educationalist	
4	Dr. S. K. Patil	Vice Principal	
5	Mr. Mahesh Purohit	Representative of Employer and industrialist, Member	
6	Mr. Sadanand Vasant Kulkarni	Local Society-Member	
7	Mr- Kisan Shivaji Chavhan	Stake holder (Parent)	
8	Dr. B. A. Danawade	HoD, Mechanical Engg. Member, NBA Coordinator	
9	Dr. A. K. Mangore	HoD, Computer & CSE AIML Engg. , Member	
10	Dr. S. P. Tekade	HoD, Chemical Engg., Member	
11	Dr. A. D. Bhosale	HoD, Civil Engg., Member	 22/7/23
12	Dr. M. S. Satpute	HoD, ASH, Member	
13	Dr. S. R. Khedekar	HoD, EXTC Engg., Member	
14	Prof. S. C. Munghate	Registrar, Member	
15	Dr. S. J. Kulkarni	Dean R&D, Member	
16	Dr. V. R. Khalkar	Member	
17	Prof. S. D. Latkar	Member	

Action Taken Report of the IQAC Meeting conducted on 22 July 2023

Sr. No.	Head	Status
1	Formation of HR Policy	In process
2	Formation Internship Policy	Finalised as per the AICTE norms
3	FE Induction Policy	Finalised as per the AICTE norms & Implemented
4	Consultancy & Testing Policy	Implemented
5	Scrapping of E-waste	Process completed
6	Dead Stock Audit	Audit completed
7	NASCOM Registration	In Process (450 + students Registered) 432 students
8	IQAC Revisit	Formed as per Maharashtra University Act 2016
9	Recruitment of teaching staff	Appointed
10	Release of Pending Increments	No pending increment
11	Leave Policy	In process



[Signature]
Chairman IQAC